

Incorporating Windows on Maine videos into a Powerpoint slide presentation

1. Select video file and download it from the Windows on Maine (WOM) web site.
2. Save the file in the same location as your Powerpoint (ppt) file.
3. Make sure the the video player is already installed and configured to play the video you wish to use. When the video file is selected from Powerpoint, it will open in a separate video player, like QuickTime Player.
4. Insert video file into powerpoint presentation. When incorporating video into Powerpoint, it does not become embedded within the ppt file, but references the video file you saved.

For example, go to

<http://windowsonmaine.library.umaine.edu/fullrecord.aspx?objectId=9-5>

Click on **Moving Image** link



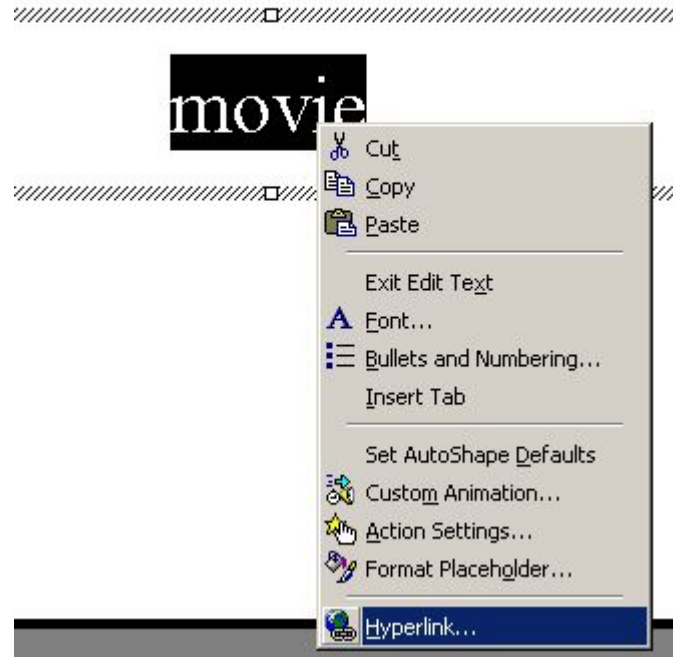
A new window will open. Click on **Download this file**



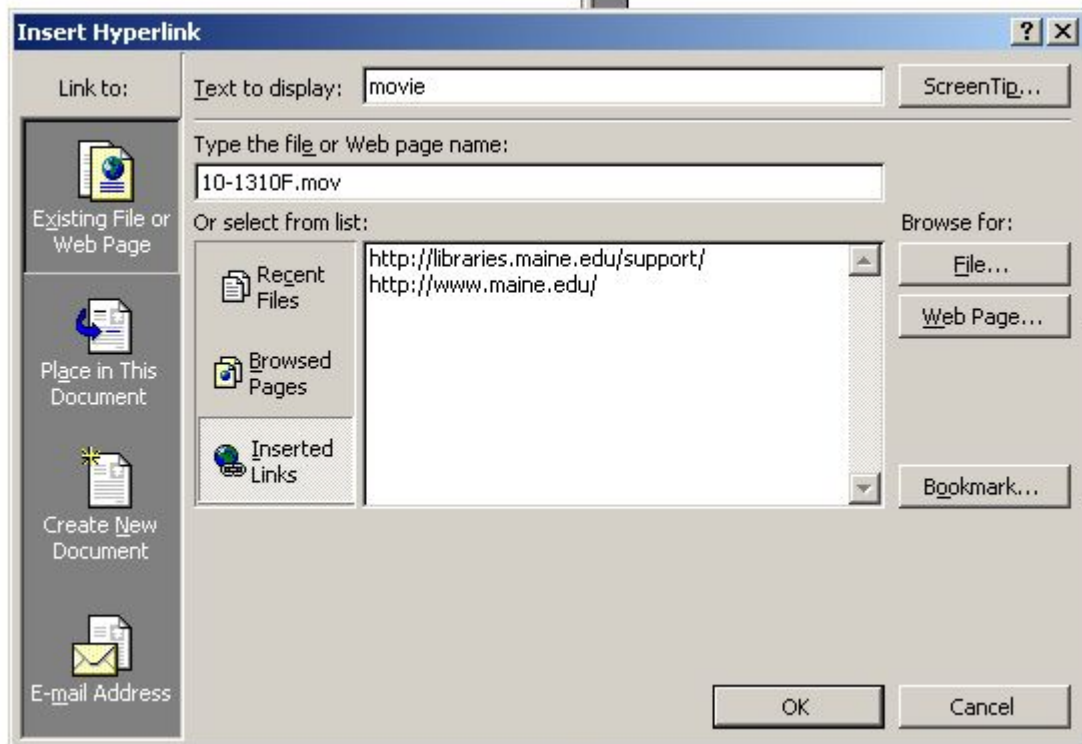
Click on **save, choose location**, and choose **save**. Save video file in the same location as your powerpoint (ppt) file.

In Powerpoint, you can incorporate the video file by creating a link using either text or an image.

For example,
type the word **Movie**.
highlight text (left click mouse and drag)
right click and select **hyperlink**



Click on '**Browse for file**' and select the video file and click ok



Click on **File** -> **Save** from toolbar menu.

Next click on **Slideshow** -> **View show** from toolbar menu or click on F5.
Click on the word "Movie". Video file will open in separate window. When finished close video player and proceed with presentation.



movie

Note: If you move your ppt file to another directory, another computer, or CD ROM, remember to move the video files also.